



Freedom of Information Law (FOIL) Request Policy

Adopted by the Board October 15, 2024

The Freedom of Information Law (FOIL) in New York State gives the public the right to access certain records. As an association library, the Apalachin Library does not have to fulfill FOIL requests per Law 259.

Procedure

If and when the Library receives a FOIL request, the Library Director will:

- Notify the Executive Director of the Finger Lakes Library System (FLLS).
- Respond to the FOIL request in the manner in which it was received (mail or email) with the following: "As per Law 259, the Apalachin Library is an association library and we do not have to fulfill FOIL requests."