

Apalachin Library Association - Board Meeting Minutes

May 20, 2025 @ 6:15 pm

Call to Order: 6:17 PM by Chealsey Malewicz

In attendance were Trustees: Dani Berchtold, Tracy Brunnabend, Caylynn Gilbert, Sue Legg, Jerry Ward, and Director – Tracy Savard.

Excused: Stacey Coffey

Announcements

- Next Meeting: 6/17
- 2025 Upcoming Meetings: 7/15, 8/19, 9/16, 10/21, 11/18, 12/16

Agenda/Minutes

- May Agenda and April Minutes were adopted by the Board. Minutes were signed by the Secretary.

Period for Public Expression - none

Updates

1. Treasurer's Report

- Summary report provided; nothing out of the ordinary
- Bookkeeper will provide reports very soon, as he gets up to speed
- Decided to close the designated 'Grant Checking Account', moving funds into our other bank accounts. Funds can be readily accessed and tracked through our other accounts.

2. Maintenance Report

- Fixed sink leak in bathroom, a loose shutter, and coordinated blinds order

3. Directors Report

- Recent trends: computer use is up, circulation down, but foot traffic appears to be up
- 30 new cards issued in April
- Programs including: Mahjong, Euchre, Yoga, Seed Swap were all well-attended
- Discussed programs designed for a specific population/audience (e.g. Alzheimer's program, Mammo van), so they should not be expected to generate the same participation as programs for a general audience
- FLLS Outreach Mini Grant - designed to put books in the hands of kids who may not have access to libraries during the summer
- Referendum reminder postcards went to the post office on 5/8/25
- A teen volunteer has expressed interest in providing service to the library

4. Friends Report

- Plant Sale - 6/13 - Will sell plants grown on the property; proceeds to support garden expenses

- Friends will initiate a campaign to encourage the donation of children's books to use as prizes for summer reading
- Discussed providing education and promotion of the 'Friends' group on our social media
- Friends discussed doing a fundraiser in the fall, possibly in partnership with Donoli's
 - Discussed capacity and scale of a possible event
 - T. Savard is working with the Friends group on this

Old Business

1. Second Review of Period for Public Expression Policy

- Motion to approve the revised version of the Period for Public Expression Policy - J. Ward; D. Berchtold 2nd; all voted in favor.

New Business

1. Review of Pavilion Gutter Quotes

- All quotes are fairly aligned in scope of work and price
- Motion to move forward with D & L Construction Seamless Gutters to install pavilion gutters - J. Ward; T. Brunnabend 2nd; all voted in favor.

2. Gifts and Donations Policy - 1st Review

- Discussed including a recognition opportunity for a donor who gives at a specified level in the policy in the annual report, in the newsletter, and/or at the annual volunteer recognition event
- Tabled the policy for further discussion at the June meeting

2. Policy "Homework" Lawyer Review

- Trustees indicated which policies they considered important for legal review
- Will review the list further and discuss further in June

3. Withdrawn and Added Titles in First Quarter

- Reviewed list of new additions to the collection and titles that were weeded
- Will receive a report on diversity in our collection annually

4. Updates on Federal Actions Impacting Libraries

- March - elimination of IMLS - federal funding to libraries
- 21 states, including NYS sued President to stop dismantling
- On 5/6, district court judge in RI issued injunction on Executive Order
- NY State library stable, but not the same across the country
- Trump fired Librarian of Congress
- As a Board, need to stay aware of the what is happening nationally and within the state, how it impacts our community, and what our role is as a Library and as the Board

Executive session: not needed.

Meeting adjourned at: 7:40 PM