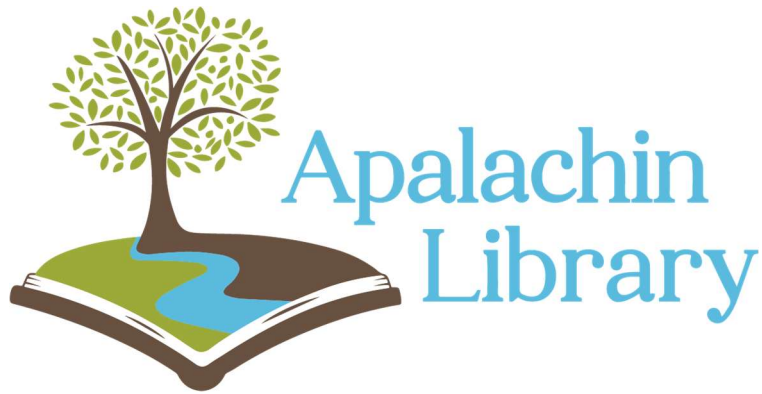




Technology Use Policy

**Adopted by the Board June 21, 1999;
updated August 3, 2005, April 19, 2010, and October 19, 2016;
revised June 18, 2024; updated September 16, 2025**

The Apalachin Library is committed to ensuring public access to information through technology by providing in-house equipment and services. To protect technology users, patrons, library staff, equipment, and resources, failure to observe this policy may result in the suspension of technology privileges and/or the loss of library privileges.

Technology Equipment

The Apalachin Library offers public computers and free high-speed Wi-Fi. A library card is not required to use the computers; however, all users must sign in and out at the Circulation Desk. By signing in, users acknowledge that they have read, understood, and agreed to the library's computer use policy.

Computers are available on a first come, first served basis for self-guided usage and may not be reserved. The Library's computer systems are not private, the Internet is unfiltered, and the Wi-Fi is not secure. User's assume the risks associated with public use computers.

Technology Services

Copying, printing, and faxing is available at the Library for a fee. The fees listed below are subject to change without notice.

Copying - \$0.25/page (20-page maximum)

Printing - \$0.25/page (20-page maximum)

Faxing - \$2 for first page and \$1 for each additional page

Rules for Technology Use

- Users must comply with all applicable federal, state, and local laws, including laws governing the transmission and dissemination of information while accessing the Internet, and with all Library policies and procedures.
- Users accept all risks associated with computer and internet use and agree not to hold the Library or its staff liable for any loss, theft, or compromise of personal information (such as credit card data), or for damage to hardware or software caused by power surges, security breaches, viruses, or hacking. The Library is not responsible for any damages, including data loss or corruption, that may result from user mistakes, computer errors, equipment failures, or service interruptions.
- Parents and caregivers must determine and monitor their children's use of Library resources including their access to Internet resources. The Library cannot guarantee that unsupervised children will not have access to resources parents and caregivers might find objectionable.
- Systems or equipment may not be used in any manner that intentionally disrupts, disables, or destroys data, records, files, networks, computers, equipment, or other systems belonging to the Library or other individuals or organizations.
- Users may not save documents or files on public computers nor install or modify software on Library equipment.
- Computers and network services may not be used for illegal activities including harassment of others.

- Images of child pornography, or those which are sexually explicit, obscene, or harmful to minors may neither be displayed or printed, and are expressly prohibited under New York State Penal Law §235.00-235.24.
- Use headphones must be employed when using audio.
- Food and drinks are not permitted near the computers.
- Time limits of one hour may be enforced when other patrons are waiting to use a computer.